

Meeting Minutes for Regular Monthly Commission Meeting

Date: January 12, 2021

Time: 7:30 PM

Location:

Virtual Zoom Special Meeting

<https://us04web.zoom.us/j/75015366294?pwd=WG8zdGd3Q3JNQ1lxcksxTE1VYytuUT09>

Call to Order- Meeting called to order by Mayor John Cole at 7:48pm

Invocation- led by Mayor John Cole

Pledge to Flag - led by Mayor John Cole

Roll Call

- Commission members present:
 - Mayor John Cole, Commissioner Ralph Collins, Commissioner Carrol Bowman, Commissioner Jason Ponder, Commissioner Todd Claggett
- Commission members absent:
 - None
- Staff members present: Nancy Collins, City Administrator, Kristi Zavitz, City Clerk, Ted Knoebber, City Attorney (arrival 7:54 pm at City Building).
 - Staff members absent: Rod Rigacci, Treasurer,

Minutes Approval

- Minutes were reviewed by each Commission member for the regular meeting Dec 8, 2020.
 - No Corrections requested to the minutes.
 - Motion to accept by Commissioner Collins
 - Seconded by Commissioner Bowman
 - All yeas on the vote. Motion approved.

Treasurer's Report

- City Administrator Nancy Collins presented Report for November 2020.
- City Administrator Nancy Collins also presented Municipal Road Aid report and Profit & loss Budget vs Actual and was read to Commission and Residents.
 - Motion to accept both of the Treasurer's reports, MRA and Profit & loss Budget vs Actual by Commissioner Collins
 - Seconded by Commissioner Claggett
 - All yeas on the vote. Motion approved.

Correspondence

- Monthly PDS Open Violations Report, Monthly Permits Issued and Monthly Sales reports sent via email and reviewed by all Commissioners and Mayor

Committee Reports:

- **Parks Report**
 - No update
- **Roads Report**
 - Entrance to the horse park is currently being worked on by Kenton County Public Works
- **Veterans Affairs Committee** – It will be spring when the addition and names are added.
- **New Committees Reporting** – No Update

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(continued)

Privilege of Floor

- LED Sign to be installed in the next month. Commissioner Ponder Volunteered to help place the electric

Old Business

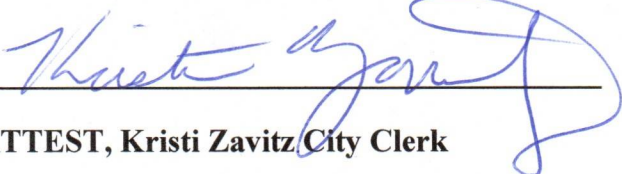
Informational:

- Codification Grant **UPDATE:**
 - City Administrator Nancy Collins reported the 1st draft manuscript from American Legal Publishing has been received.
- Newsletter - Complete and has been published on www.cityofrylandheights.org

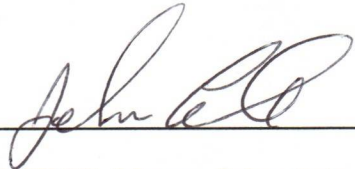
New Business

- Reviewed Kenton County Fiscal Court holiday schedule.
 - Motion to make resolution and accepted as City of Ryland Heights Holiday Schedule
 - 1st Motion by Commissioner Collins
 - 2nd Motion by Commissioner Ponder
- Review Commissioners Responsibilities Resolution
 - Motion for resolution and accepted as Commissioners Responsibilities.
 - Roll Call from all Commissioners accepting their responsibilities all agreed
 - 1st Motion by Commissioner Ponder
 - 2nd Motion by Commissioner Bowman
- Appointed Mayor Pro-Tem
 - Commissioner Collins accepted the responsibility.
 - 1st Motion by Commissioner Ponder
 - 2nd Motion by Commissioner Bowman

Adjourn - A motion was made to adjourn the meeting by Commissioner Collins with a second by Commissioner Ponder. Meeting adjourned at 8:40pm.



ATTEST, Kristi Zavitz City Clerk



ATTEST, Mayor John Cole