

# **Minutes for May 14, 2019 meeting at Ryland Heights Municipal Building @ 10145 Decoursey Pike, Ryland Heights, KY 41015 at 7:30 PM**

**Call to Order-** Meeting called to order by Mayor John Cole at 7:31pm

**Invocation-** by Mayor John Cole

**Pledge to Flag-** led by Mayor John Cole

**Attendance/Roll Call-** Commission members present: Mayor John Cole, Commissioner Carrol Bowman, Commissioner Ralph Collins. Commission members absent: Commissioner Jason Ponder, Commissioner Barb Stephenson. Staff members present: Rod Rigacci, Treasurer, Nancy Collins, City Clerk, Ted Knoebber, City Attorney (arrival 7:51pm). Staff members absent: None. Audience: 4 Citizens in attendance.

Mayor Cole asked if everyone agreeable to the Agenda. All agreed.

**Minutes –** Minutes were reviewed by each Commission member for the regular meeting in April. No corrections requested to the minutes. Motion to accept the minutes from the regular meeting April 9, 2019 made by Commissioner Bowman with second by Commissioner Collins. All yeas on the vote. Motion approved.

**Treasurer’s Report –** Treasurer’s report provided for 2 month’s reconciliations. Updates provided for funds remaining in the Emergency Fund (\$5,000) and Municipal Road Fund spending for fiscal year to date, no change since April 30, 2019. Motion to accept the Treasurer’s report made by Commissioner Collins with second by Commissioner Bowman. All yeas on the vote. Motion approved.

Rod Rigacci, Treasurer, presented information re the Kentucky League of Cities Investment Pool (KLCIP) program. Per the email provided to each commissioner, local governments will now have new investment options including corporate bonds and equities.

**Delinquent Tax Bills –** 45 tax bills remain unpaid and are considered delinquent, total amount \$11,932.46. Discussion followed regarding the upcoming delinquent tax bill sale process. Delinquent tax notice with a letter from the City Attorney advising of the intent to sell unpaid taxes will be mailed no later than Friday, May 17, 2019. Intent is to include publication of the sale of the City’s delinquent tax bills with Kenton County’s half page ad in the newspaper on June 14, 2019 advising that the delinquent tax bills will be sold by the city/county the following week. Once the tax is sold, it will be the responsibility of the purchaser to file any liens against the property. The City can cancel the sale of any or all of their delinquent tax bills prior to the final sale by the Master Commissioner.

## **Correspondence –**

Thank You card received from Barb Stephenson and family for the floral arrangement sent by the City for Ron Stephenson’s visitation and funeral.

Monthly permits report and violations from PDS were passed around to each commissioner.

Letter received from Charter Communications advising that Spectrum Mid-America, LLC – an indirect, wholly owned subsidiary of Charter Communications, Inc. now holds the franchise to operate the cable system in our community.

Reminder mentioned in agenda of upcoming election on May 21, 2019. City building is a polling location. Commissioner Collins will open/close the city building at 5:00am and 6:00pm on May 21, 2019.

## **Committee Reports:**

**Parks Report –** Tractor service and repair in process at repair shop.

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(continued)

**Roads Report** – Mayor Cole provided an update on the roads “ride-along” with Senator Chris McDaniel. After the “ride-along” Senator McDaniel contacted District 6. Rocks and blacktop already placed in some of the holes. Mayor Cole expressed his concern to Senator McDaniel that more focus needs to be placed on maintaining current roads before new roads are built.

**Veterans Affairs Committee** – Gary Forsythe, Jr stopped into the city building recently requesting the spelling of his grandfather’s name on the veteran’s memorial be corrected. Mr. Forsythe offered to pay for the correction. After discussion by the commission, it was determined that Commissioner Bowman would contact the monument company that created the memorial to obtain costs, if any, to have it corrected. Costs to expand the memorial would also be obtained.

**New Committees Reporting** – No Update

**Privilege of Floor** – Four citizens present in the audience. Comment made that Porter Road is in need of ditching due to the “20-gallon garbage can” sized hole in the road that is also filling up with water. Another citizen asked about the procedure in place for receiving invoices and writing checks.

## Old Business –

Animal Control Inter-Local Agreement researched by Mayor Cole. Mayor Cole located signed agreement from 2012 that included the City of Ryland Heights. Copy of 2012 agreement provided to each commissioner.

BUDGET FY 2019-2020 – Copy of proposed budget provided to each commissioner.

Ongoing process continues for Ordinance/Resolution/Minutes archiving and IVY Property located at 4011 Ryland Trace. No further update at this time.

Delinquent Tax Collection – Tax bill sale targeted at same time as Kenton County tax bill sale in June. See additional comments under Treasurer’s Report.

Website online design was received May 14, 2019. Commissioners invited to view the initial mockup design online to confirm design still acceptable. Next steps in development will continue after approval of the online design.

KDLA / Codification of Ordinances grant preparation in process. Will be submitted by deadline in June.

**New Business** – Publication of Sale of Tax Bills still targeted for June 14, 2019.

Budget Ordinance – First Reading of Budget Ordinance 6-1-2019 read by Ted Knoebber, City Attorney.

**City of Ryland Heights  
Kenton County, Kentucky  
Ordinance 6-1-2019**

Estimated Revenue, Resources and Appropriating Funds for the Operation of the City of Ryland Heights Government. An Ordinance Adopting the Annual Budget for the Fiscal Year July 2019 through June 2020, stating Estimated Revenue, Resources and Appropriating Funds for the Operation of the Ryland Heights City Government according to KRS 91A.030.

**NOW THEREFORE THE CITY OF RYLAND HEIGHTS, KENTON COUNTY, KENTUCKY DOES ORDAIN AS FOLLOWS:**

**SECTION I**

That the Annual Budget for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020 is hereby adopted as follows:

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(continued)

REVENUE		EXPENSES	
Real Estate Tax	\$48,000	Personnel Services	\$42,070
Tangible Tax	\$1,200	Contractual Services	\$19,910
Penalty/Int/Delinquent Tax	\$200	Prof. Service & Supplies	\$32,900
Occupational Tax	\$64,000	Other Expense	\$6,550
Public Serv/Franchise	\$10,000	Capital Outlay	\$100,000
Municipal Road Aid	\$20,000	Municipal Road Aid	\$20,000
Other Revenue	\$50	Parks Maintenance	\$10,000
Interest Earned	\$4,000	Emergency Fund	\$10,000
Insurance Premium Tax	\$98,000		
Veterans Memorial	\$100		
<b>TOTAL REVENUE</b>	<b>\$245,550</b>	<b>TOTAL EXPENSE</b>	<b>\$241,430</b>

## SECTION II

This Ordinance is enacted at Ryland Heights, Kenton County, Kentucky this 11<sup>th</sup> day of June, 2019 and shall become effective when passed and published according to law.

First Reading 5/14/2019, John Cole, Mayor \_\_\_\_\_

Second Reading, Signed and Dated 6/11/2019, John Cole, Mayor: \_\_\_\_\_

Attested by: City Clerk, Nancy Collins \_\_\_\_\_

DATE PUBLISHED \_\_\_\_\_

### Adjournment-

With no further business, Motion made to adjourn by Commissioner Collins with Second by Commissioner Bowman. Meeting was adjourned at 9:11 pm.

Minutes prepared by Nancy K Collins, City Clerk on 5/15/2019, per recording and meeting notes.

Approved at regular, monthly commission meeting 6/11/2019.

  
 \_\_\_\_\_  
 ATTEST, City Clerk

  
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 ATTEST, Mayor