

Minutes for April 9, 2019 meeting at Ryland Heights Municipal Building @ 10145 Decoursey Pike, Ryland Heights, KY 41015 at 7:30 PM

Call to Order- Meeting called to order by Mayor John Cole at 7:31pm

Invocation- by Rev Vincent Powell

Pledge to Flag- led by Mayor John Cole

Attendance/Roll Call- Commission members present: Mayor John Cole, Commissioner Carrol Bowman, Commissioner Jason Ponder, Commissioner Ralph Collins (arrival 8:37pm). Commission members absent: Commissioner Barb Stephenson. Staff members present: Rod Rigacci, Treasurer, Nancy Collins, City Clerk, Ted Knoebber, City Attorney (arrival 8:03pm). Staff members absent: None Audience: 31 Citizens in attendance.

American Legal Publishing- Rich Frommeyer from American Legal Publishing provided information related to Codification of Ordinances and Resolutions, more specifically: What is it? What are the legal requirements? How much does it cost? Mr. Frommeyer answered all of these questions while also providing specific information as to the services American Legal Publishing provides towards meeting these requirements. Available grant information from the Kentucky Department of Library and Archives (KDLA) was also provided.

Senator McDaniel – Legislative Update- Senator McDaniel provided a legislative update. Senator McDaniel listened to the many Commission and citizen concerns regarding the condition of the state roads in and around Ryland Heights, including Decoursey Pike and Locust Pike. Senator McDaniel acknowledged receipt of previous communications from the City re these state roads then provided information on the process to get road projects approved, including emergency situations, and funding. Of the 13 places to obtain funding, most funding is from federal sources. Senator McDaniel agreed to schedule a ride along with Mayor Cole to see the condition of these roads first hand.

Concerns expressed regarding the ability to have city water in an area of unincorporated Kenton County, more specifically Mann Rd. Even though Mann Rd is not within the city limits, travel to and from the water drop over the state roads are very dangerous, impacting the ability to get water to homes in these areas. Senator McDaniel commented that there are grants to get water in certain area through KIA, the KY Infrastructure Authority. Citizens in the Locust Pike area expressed similar concerns. Mayor Cole mentioned that the water district mentioned will not run water lines where a hill is slipping. Water grants must be submitted from the city or the county through local government to KIA. Senator McDaniel will inquire with KIA on this issue then follow up with Mayor Cole. He further encouraged the city and county to possibly work together on this issue.

Commissioner Ponder shared his concern over the lack of response received from District 6. In his experience, return phone calls are rarely received. When there is an opportunity to talk with someone, District 6 often states that the issue will need to be added to a list since there is only 1, 3-man crew available to work these issues. Question asked as to what can be done about the lack of resources available. Senator McDaniel explained the difficulty in getting additional staff due to rate of pay. Rate of pay for each job title is same across the state. It is not adjusted by cost of living in each area. This makes it difficult to hire qualified workers when the rate of pay in this area is entry level.

Commissioner Collins asked about the status of Ernest Bridge Road. Commissioner Collins expressed continued concerns about the inability to drive fire trucks across the bridge on this road. Senator McDaniel mentioned that the funds have been allocated for this project. It is anticipated that this project will be completed during the upcoming construction season.

Minutes – Minutes were reviewed by each Commission member for the regular meeting in March. No corrections requested to the minutes. Motion to accept the minutes from the regular meeting March 12, 2019 made by Commissioner Bowman with second by Commissioner Ponder. All yeas on the vote. Motion approved.

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Treasurer's Report – Treasurer's report not available for this meeting due to delay in receiving ICS bank statements. Updates provided for Municipal Road Fund spending for fiscal year to date.

Delinquent Tax Bills – 47 tax bills remain unpaid and are considered delinquent tax bills as of April 8, 2019, amount \$12,587.63. Kenton County will publish a half page ad in the newspaper on June 14, 2019 advising that the delinquent tax bills will be sold by the county the following week. Treasurer, Rod Rigacci is working on getting the verbiage used in the publication. Once the tax is sold, it will be the responsibility of the purchaser to file any liens against.

Based on research of the currently delinquent tax bills, it was noticed that the city's tax system was charging penalty and interest on many of the tax bills that had not been sent (those less than \$4.00) over many years, a motion was made by Commissioner Collins with second by Commissioner Ponder to eliminate the penalty and interest charged on any tax bill that would be \$10.00 or less if the penalty and interest had not been charged. This, along with the upcoming tax bill sale, will allow all citizens to have a fresh start 2019 with no delinquencies on our the City's tax books.

Correspondence –

RHVFD Auxiliary Fundraiser Committee Volunteer Opportunities flyer posted and distributed.

Committee Reports:

Parks Report – No Update

Roads Report – Update provided on the Locust Pike and Coleman Road repairs projects. Still on the list with same ticket as Coleman Road since equipment will already be in the area, most likely in mid to late May.

Breakdown of estimated costs provided by the county for the blacktop related to the Locust Pike and Coleman Road repairs provided to each Commissioner.

Municipal Road Aid Cooperative Program Agreement received April 5, 2019. In order to participate in the Cooperative Program, the Mayor and each Commission present must sign the agreement. The agreement along with the provided resolution must be submitted to the Kentucky Transportation Cabinet, Department of Rural and Municipal Aid, Frankfort, KY no later than July 1, 2019.

Mayor Cole called for a vote to continue the road aid emergency fund. All ayes received on the vote. Vote passed. Mayor Cole then read the provided resolution. A motion to accept and approve the resolution was made by Commissioner Collins with second by Commission Bowman. All ayes on the vote. Motion passed.

Veterans Affairs Committee – No Update

New Committees Reporting – No Update

Privilege of Floor – Many Citizens made comments and asked questions re the current road conditions and the inability to get city water lines in different areas where there is road and/or hill slippage while Senator McDaniel was present.

Comment made that there is an abandoned property around Mann Rd and Steep Creek Rd where people are dumping garage. Mayor Cole asked the citizen to call the address into the city clerk. The city clerk will then contact PDS to inform them of the violation.

Question asked who to contact when there is storm water is running on adjoining property. Mayor Cole advised them to contact PDS.

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Old Business –

IVY Property located at 4011 Ryland Trace. Mayor Cole talked with the attorney working on this. Still no update. Ongoing process. No further update at this time.

Delinquent Tax Collection – Tax bill sale targeted at same time as Kenton County sale in June. See additional comments under Treasurer’s Report.

Archiving / Document Management – Information / Training session scheduled for April 15.

Website - Mockup design was received March 26, 2019. Info was forwarded on March 27, 2019 to each Commissioner for their information as well as a request for feedback. Only one Commissioner responded to the email.

New Business – Municipal Road Aid Cooperative Program Agreement (see Roads Report section, above).

Animal Control Inter-Local Agreement received. Price increased to approx. \$390 per quarter. Ryland Heights has not participated in this in past. May add this expense into the budget for 2019-2020 so that funds are available in the event the City is required to enter into this agreement in the future due to the KRS requiring each county to have an animal shelter with the associated services.

BUDGET FY 2019-2020 – Copy of existing budget w/suggested adjustments provided to each Commissioner to review then submit changes. All changes must be submitted to the city clerk and/or treasurer no later than May 6, 2019. Proposed changes will be reviewed, discussed and agreed upon at the next regular commission meeting on May 14, 2019. The first reading of the ordinance will be read at this meeting on May 14, 2019.

Mayor Cole mentioned that he intends to recommend an increase to salaries in the budget.

2019 Elections Polling Location- 2019 Primary and General Elections for precincts: Decoursey and Decoursey #1.5 – The Ryland Heights Community Center will be used as a polling location for both the primary election on May 21, 2019 and the general election on November 5, 2019. Delivery of the election equipment will be dropped off approx 5 days prior to each election. The facility will need to be open at 5:00am each election day. Voting will begin at 6:00am, ending at 6:00pm. Each precinct must have a table for the precinct clerk as well as two additional 6ft tables for voters to vote their paper ballots. Someone needs to be assigned to open and close the building each day. Commissioner Collins has been assigned to open the Building at 5:00am each election.

Commissioner Collins has been assigned to close the Building at 6:00pm each election.

KDLA / Codification of Ordinances grant opportunities available. Grant will be prepared then submitted.

Clerk Certification / Training – KMCI will be held in Lexington, KY July 22 – 26, 2019. This is the first of three training sessions for municipal clerk certification. City Clerk intends to register for this event. Cost still unknown.

Adjournment- With no further business, Motion made to adjourn by Commissioner Collins with Second by Commissioner Bowman. Meeting was adjourned at 10:02 pm.

Minutes prepared by Nancy K Collins, City Clerk on 5/8/2019, per recording and meeting notes.

Approved at regular, monthly commission meeting on 5/14/2019.



ATTEST, City Clerk



ATTEST, Mayor