

# Meeting Minutes for Regular Monthly Commission Meeting

Date: July 14, 2020

Time: 7:30 PM

Location: Ryland Heights Municipal Building @ 10145 Decoursey Pike, Ryland Heights, KY 41015

**Call to Order-** Meeting called to order by Mayor John Cole at 7:34pm

**Invocation-** by Commissioner Bowman

**Pledge to Flag -** led by Mayor John Cole

## **Roll Call**

- Commission members present:
  - Mayor John Cole, Commissioner Ralph Collins, Commissioner Carrol Bowman, Commissioner Cooper
  - Commission members absent: Commissioner Jason Ponder
- Staff members present: Rod Rigacci, Treasurer, Nancy Collins, City Administrator, Kristi Zavitz, City Clerk, Ted Knoebber, City Attorney (arrival 7:55 pm).
  - Staff members absent: None.
- Audience: 5 Citizens

## **Minutes Approval**

- Minutes were reviewed by each Commission member for the regular meeting 9 June 2020 and Special June Meeting Minutes for 19 June 2020. No Corrections requested to the minutes. Motion to accept by Commissioner Collins and Seconded by Commissioner Bowman. All yeas on the vote. Motion approved.

## **Treasurer's Report**

- Treasurer Rod Rigacci presented Treasurer's report for May and June 2020. Treasurer Rod Rigacci also presented Municipal Road Aid report and Profit & loss Budget vs Actual and was read to Commission and Residents. Motion to accept by Commissioner Bowman and Seconded by Commissioner Collins. All yeas on the vote. Motion approved.

## **Correspondence**

- Monthly PDS Open Violations Report
- Monthly Sales Report
- Monthly Permits Issued
- Solicitations
- Thank you Card, Received from RHVFD
- Announcement of Property Tax Roll being pushed to Aug 2020

## **Committee Reports:**

- **Parks Report** – Commissioner Bowman in charge of the Parks dept gave quotes for a new tractor. Noted that Park Dept Budget for FY 2020-2021 has been raised to 25K for the purchase of new equipment. Picnic tables, and a grill have been placed at the pavilion. Park employees have been taking care of keeping the grass cut and weeds are being maintained.
- **Roads Report** – No Update
- **Veterans Affairs Committee** – New Memorial addition has been purchased. Awaiting names. Addition will be complete in 12 to 16 weeks. Tentative placement will be in the spring of 2021
- **New Committees Reporting** – No Update

**Privilege of Floor** – Citizen 1 enquired about the possibility of the bush hog being sold to a private party. May need specs and blue book value. Citizen 2 enquired on why the city building has a generator and it was explained in detail that this

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(continued)

building is considered an emergency shelter if the need arises, such as for power outages, tornados, and any other natural disaster. Citizen 3 asked about having a study being done for RT 177 to see if there is the need to reduce speed limit to 35mph to slow traffic down. He also asks who is responsible for maintaining the Road. The Commission explained that The State of Kentucky is in charge of maintaining RT 177 and suggested that as citizens, they should put a petition together and to contact our State Representative. Citizen 4 ask what to do about Feiser Road slipping down the hill, it was discussed that this has been taken to District 6 since this is a County issue. Citizen 2 ask also about Locust Pike and the oversized emergency pothole and very rough road. It was again advised that this is a State Road and has been brought to District 6's attention but recommended that the citizens petition the State for immediate services on Locust Pike State owned portion of the road. He was directed to contact the county.

## Old Business

- Codification Grant in progress – First Draft has been sent
- Website Complete – Ongoing project as info changes
- Newsletter – In progress – awaiting input Bios still needed
  - Commissioners to provide input
- Generator – Generator, concrete pad and propane tank has been installed and tested
- Ordinance 6-1-2020
  - New Budget FY 2020-2021
    - First Reading May 19, 2020
    - Second Reading June 9, 2020
    - Published June 19, 2020
- Ordinance 6-1-2019 Amended
  - Amended Budget FY 2019-2020
    - First Reading May 19, 2020
    - Second Reading June 9, 2020
    - Published June 19, 2020
- KMCI Training for City Administrator and City Clerk July 13-24, 2020

## New Business

- BB&T Signature Resolution approved and Signed for new City Clerk, Kristi Zavitz. Nancy Collins to be removed as signer from account due to position change. Note: New Position City Administrator no on current Municipal Order 2018-12-11 for check signage.
- Joint Board of Adjustment decision – Decision was made to appoint a citizen to represent the City of Ryland Heights
- KCPC Resignation – Effective 12-31-2020 will need a replacement named
- Large Animal Removal – Bulletin Board has name and number for individual if there is a large animal such as a deer dead in your yard.

Adjourn - A motion was made to adjourn the meeting by Commissioner Collins with a second by Commissioner Ponder. Meeting adjourned at 9:16pm.

ATTEST, City Clerk

ATTEST, Mayor